

Ruth Culver Community Library

Board of Directors

Minutes from May 15, 2024

6:30 p.m.

1. **Call to Order** - The meeting was called to order at 6:30 p.m. by President Sue Lloyd.
2. **Roll Call** - Present: Sue Lloyd, Director Lauren White, Jeff Virchow, Carl Hoffman, Chris Bender, Jessa Kinnamon, & Stephanie Judge. Laura Lang & Jim Witecha are excused.
3. **Public Notice of Agenda** - Motion by Chris, second Stephanie by to approve the agenda as printed. Motion carried.
4. **Consider April 17 Minutes** - Motion by Jeff, second Chris by to approve the updated minutes from the March 20, 2024 meeting. Motion carried. Jessa & Stephanie abstained.
5. **Public Comment (Limit to 3 Minutes)** - None.
6. **Consider Vouchers** - Motion by Jessa, second by Sue to approve the vouchers. Motion carried.
7. **Comments from the Public/Library Board** - Stephanie announced her need to resign from the Board due to moving to a new position at the Waunakee Middle School.
8. **Reports**
 - A. **Director's Report** - Lauren highlighted a number of activities & programs. The building issues continue to be an issue - several maintenance issues need to be addressed. Lauren met with Kylee, the new director at the George Culver Library. Items on the snack table are popular with youth.
 - B. **Village Board Report** - None.
 - C. **Friends of the Library Report** - Golf outing is scheduled for July 17. Friends will install a plaque on the fence in the library garden in recognition of the work by Fred & Deanna Haselwander. Book & craft sale scheduled May 17 & 18.
9. **Business**
 - A. **Discuss/Consider Exterior Renovation Proposal** - Hermanson Concrete & Masonry submitted a proposal to repair some of the problems with the exterior brickwork. The total cost of the project is \$15,750. Motion by Stephanie, second by Chris, to approve the Hermanson bid. Motion carried.
 - B. **Discuss Strategic Plan - Goal B** - General conversation about the future needs of the library.
 - C. **Discuss Organizational Chart** - No changes from last year.
 - D. **Discuss Quarterly Finance Report** - Updated on moneys available in the Foundation account and the checking account.
10. **Adjourn** - Motion to adjourn by Chris, second by Sue. Motion carried.

The next meeting will be on June 19, 2024 at 6:30 p.m.

Submitted by,

Jeff Virchow, Secretary