

# **Ruth Culver Community Library**

Board of Directors

Minutes from November 20, 2024

6:30 p.m.

1. **Call to Order** - The meeting was called to order at 6:30 p.m. by President Laura Lang.
2. **Roll Call** - Present: Sue Lloyd, Director Lauren White, Jeff Virchow, Carl Hoffman, Chris Bender, Laura Lang. Jessa Kinnamon, Jim Witecha, Stacy Breunig.
3. **Public Notice of Agenda** - Motion by Jim, second by Chris to approve the agenda as printed. Motion carried.
4. **Consider October 18 Minutes** - Motion by Chris, second by Sue to approve the minutes from the October 18 2024 meeting. Motion carried. Jim Y& Jeff abstained.
5. **Public Comment (Limit to 3 Minutes)** - None.
6. **Consider Vouchers** - Lauren commented that charges for Frontier have gone up. Lauren will explore other options. New cleaning service will be about \$8000 less/calendar year. Motion by Jeff, second by Jim to approve the vouchers from October. Motion carried.
7. **Comments from the Public/Library Board** - none.
8. **Reports**
  - A. **Director's Report** - Lauren reviewed a variety of programs. Lauren reviewed her time at the WLS annual conference. Lauren met with a person from the South Central Library System in anticipation of a future expansion.
  - B. **Village Board Report** - Plans for the school daycare building project next to Culver Community Park are moving forward.
  - C. **Friends of the Library Report** - Trivia Night at Water Street Social Club was a success. Raised \$466. No fall book sale. Friends have about \$25,000 restricted funds in the children's and teen categories.
9. **Business**
  - A. **Discuss/Consider Filming, Photography, and Videography Policy** - Motion by Chris to approve the policy as written, second by Sue. Motion carried.
  - B. **Discuss/Consider Study Room Policy** - Board reviewed the Study Room Policy.
  - C. **Discuss/Consider Electronic Resource Acceptable Use Agreement** - Board reviewed the Electronic Resource Acceptable Use Agreement.
  - D. **Discuss/Consider 2025 Friends Wish List** - Motion by Jessa to approve the 2025 friends wish list, second by Stacy. Motion Carried.
10. **Adjourn** - Motion to adjourn by Jim, second by Jeff. Motion carried.

The next meeting will be on December 18, 2024 at 6:30 p.m.

Submitted by,

Jeff Virchow, Secretary